



MAYOR  
Ron Smith

CITY COUNCIL  
Donald Abbott, Ward I  
Ed Lawson, Ward II  
Paul Anderson, Ward III  
Charlene Bybee, Ward IV  
Kristopher Dahir, Ward V

CITY ATTORNEY  
Chet Adams

CITY MANAGER  
Steve Driscoll

**REGULAR CITY COUNCIL MEETING MINUTES**  
**2:00 P.M., Monday, January 14, 2019**  
**City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada**

**1. Call to Order** (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Ron Smith at 2:00p.m.

**2. Roll Call** (Time: 2:00 p.m.)

Mayor Ron Smith, Council Members Donald Abbott, Ed Lawson, Paul Anderson, Charlene Bybee, Kristopher Dahir, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

**3. Opening Ceremonies**

**3.1 Invocation Speaker** (Time: 2:00 p.m.)

The invocation was provided by Pastor Pete Vossler from Crosswinds Assembly of God

**3.2 Pledge of Allegiance** (Time: 2:01 p.m.)

The Pledge of Allegiance was led by City Clerk Teresa Gardner.

**4. Public Comment** (Time: 2:02 p.m.)

Brian Johnson requested an update regarding the lighting upgrades near Reed High School. Transportation Manager Amber Sosa is waiting for a report from the consultant performing a study on the lighting in the area. She will deliver a report to Council when complete.

**5. Agenda** (Time: 2:02 p.m.)

**5.1 Approval of the Agenda (FOR POSSIBLE ACTION)**

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists. Council Member Bybee requested items 10.1 and 11.1 be heard before item 9.1.

A motion was made by Council Member Bybee, seconded by Council Member Dahir, to approve the agenda as amended. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**6. Minutes** (Time: 2:04 p.m.)

**6.1 Consideration and possible approval of the minutes of the Sparks City Council meeting for December 10, 2018.**

A motion was made by Council Member Dahir, seconded by Council Member Abbott, to approve the minutes of the Sparks City Council meeting for December 10, 2018. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**7. Announcements, Presentations, Recognition Items and Items of Special Interest**  
(Time: 2:05 p.m.)

**7.1 Presentation: Announcement and Presentation of 2018 Hometowne Christmas Parade Awards: Best Overall: Hot August Nights Best Float: Pirates of Reno Best Marching Band: Mayor's Own Marching Band Best Animal Entry: The Parading Arabians Best Vehicle Entry: Half Baked Best Community Group: TIE Sparks Kiwanis and Girl Scouts of the Sierra Nevada Best Business Entry: Xcape Performing Arts Center Best Costume Group: Washoe County Library System. Presented by Special Events Supervisor Francine Burge.**

Sparks Hometowne Christmas Parade was named the #2 parade in the country. Awards were provided to representatives from each group. There were nearly 100 entries in this year's parade.

**7.2 Proclamation: "National Radon Action Month"**

Mayor Smith proclaimed January 2019 as National Radon Action Month and presented the proclamation to Nadia Nowell. Ms. Nowell provided radon test kits to members of the audience.

**7.3 Presentation: An overview of Nevada Opportunity Zones. Presented by Kaya Bromley, Founder of the Reno-Sparks OZ Task Force.**

Ms. Bromley provided an overview of opportunity zones, locations, and the tax benefits for investing. Opportunity Zones is part of the 2017 Tax Cuts and Jobs Act. The program encourages long-term investments into low income and rural communities. There are 8,700 opportunity zones across the country. There are three (3) tax benefits available to investors with this program. These benefits include, temporary tax deferral, step-up in basis, and permanent exclusion. Money must be invested within 180 days. Northern Nevada Opportunity Zone Summit will be held February 25 & 26, 2019. Assistant Community Services Director Armando Ornelas is the City of Sparks contact for this project.

**8. Consent Items (FOR POSSIBLE ACTION)** (Time: 2:40 p.m.)

A motion was made by Council Member Abbott, seconded by Council Member Bybee, to approve consent items 8.1 through 8.4 as submitted. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**8.1 Consideration and possible acceptance of the report of the claims and bills approved for payment and appropriation transfers for the period of November 22, 2018 through December 28, 2018. (FOR POSSIBLE ACTION)**

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills approved for payment and appropriation transfers as presented in the staff report.

**8.2 Consideration, discussion and possible approval of a construction contract (AC-5541) for the Alf Sorensen Small Wonders Playground project informal quote, in the amount of \$72,927.95 to Garden Shop Nursery Landscaping Division, Inc. (FOR POSSIBLE ACTION)**

An agenda item from Community Services Director John Martini recommending approval of construction contract (AC-5541) for the Alf Sorensen Small Wonders Playground project in the amount of \$72,927.65 to Garden Shop Nursery Landscaping Division, Inc. This project will consist of removing the existing twenty-year-old playground and miscellaneous concrete, installing a new two (2) to five (5) year old playground supplied by the City, playground tiles, and miscellaneous concrete. The project was informally quoted to three local contractors. Staff has reviewed the informal quotes, found no irregularities, and recommends award of the informal quote submitted by Garden Shop Nursery Landscaping Division, Inc, in the amount of \$72,927.65, which includes a force account of \$3,500 to correct unforeseen conditions, if required. This project will be funded from the Parks District 2 fund from Project 19-1901 (Currently \$74,058.17 available).

**8.3 Consideration and possible acceptance of a donation from Scheels in the amount of \$7,000.00. (FOR POSSIBLE ACTION)**

An agenda item from Deputy Chief of Police Pete Krall recommending approval of a donation from Scheels in the amount of \$ 7,000. The funds will be used to buy equipment for police officers. There is no impact to the general fund.

**8.4 Consideration and possible acceptance of a donation from an anonymous person(s) in the amount of \$10,000.00 (FOR POSSIBLE ACTION).**

An agenda item from Deputy Chief of Police Pete Krall, recommending approval of a donation of \$10,000.00 from a donor who requests to remain anonymous. The donor requests the funds be used for the Police department's gift card program to provide benefits to people in need. There is no impact to the general fund.

**9. General Business**

**9.1 Consideration, discussion and possible approval of changes to the City Council's Boards & Commissions appointments from the following pool of candidates listed in alphabetical order: Donald Abbott; Paul Anderson; Charlene Bybee; Kristopher Dahir; Ed Lawson and Ron Smith. (FOR POSSIBLE ACTION) (Time: 3:00 p.m.)**

An agenda item from City Manager Steve Driscoll, presentation by City Clerk Teresa Gardner and Executive Administrative Assistant Cyndi Boggan, to approve the City Council appointments to city boards & commissions. After an election occurs, the City Council reviews and redefines their appointments to the various city's boards and commissions.

Mr. Driscoll provided a description of the process to Council, requesting a single vote by Council once the assignments have been decided. Boards and commissions positions were outlined for Council and discussion was held. The following appointments were made:

<b>Sparks City Council</b>	
<b>BOARD &amp; COMMISSION APPOINTMENTS (January 14, 2019)</b>	
<b>RON SMITH, MAYOR</b>	<b>PAUL ANDERSON, COUNCIL MEMBER WARD 3</b>
Legislative Team	Animal Services Advisory Committee
Nevada League of Cities	Capitol Funding Protection Committee *
Regional Planning Governing Board, Alt. (Exp. 1/30/19)	Debt Management Commission
Regional Transportation Commission (RTC), Chair (Exp. 12.31.18)	Oversight Committee for School Facilities *
Truckee River Flood Management Authority B.O.D., Chair	Reno/Sparks Joint Sewer Coordinating Committee - Alt.
	Truckee Meadows Water Authority (TMWA) B.O.D.
	Truckee River Flood Management Authority, Alt.
<b>DONALD ABBOTT, COUNCIL MEMBER WARD 1</b>	Western Regional Water Commission - appointed by TMWA
Debt Management Commission, Alt.	
Parks & Recreation Commission	<b>CHARLENE BYBEE, COUNCIL MEMBER WARD 4</b>
Redevelopment Agency, Vice Chair	
Regional Planning Governing Board	Capitol Funding Protection Committee
Reno-Sparks Joint Sewer Coordinating Committee	Community Homelessness Advisory Board, Alt.
Sewer Appeals Committee	EDAWN, B.O.D.
Sparks Senior Citizen's Advisory Committee	Oversight Committee for School Facilities
Truckee River Flood Management Authority B.O.D.	Redevelopment Agency, Chair
Washoe County Senior Services, B.O.T.	Regional Planning Governing Board (Exp. 1.30.19)
Western Regional Water Commission (Appt'd by TMWRF)	Regional Transportation Commission (RTC) - Alternate #2 (Exp. 12.31.18)
	Tourism Facilities & Revitalization Steering Committee
	Western Nevada Development District, Alt.
<b>ED LAWSON, COUNCIL MEMBER WARD 2</b>	
Community Homelessness Advisory Board	<b>KRISTOPHER DAHIR, COUNCIL MEMBER WARD 5</b>
Legislative Team	
Mayor Pro Tem	Sparks Tourism & Marketing Committee
Regional Planning Governing Board	Community Homelessness Advisory Board
Reno Sparks Convention & Visitor's Authority (RSCVA)	Regional Transportation Commission (RTC) - Alternate #1
Sparks Tourism & Marketing Committee	Truckee Meadows Water Authority (TMWA) - B.O.D.
Tourism Facilities & Revitalization Steering Committee	Washoe County District Board of Health
Truckee Meadows Water Authority, Alt.	Western Regional Water Commission (Sparks Rep.)
Western Nevada Development District	
* The Capitol Funding Protection Committee is co-terminus with the term of the Oversight Committee for School Facilities	

A motion was made by Council Member Anderson, seconded by Council Member Abbott, to approve the City Council appointments to city boards and commissions. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.2 Consideration, discussion and possible approval of the reappointment and reorganization of four (4) 2-year term appointments to the Arts and Culture Advisory Committee for the City of Sparks from the following pool of applicants, listed in alphabetical order: Stephanie Farias; Eileen Gay; Melissa Melero-Moose; and Sara Toney. (FOR POSSIBLE ACTION) (Time: 3:24 p.m.)**

An agenda item from City Manager Steve Driscoll to confirm the reappointment and reorganization of the Arts and Culture Advisory Committee. The Arts and Culture Advisory Committee was established on June 13, 2016 by way of Resolution No. 3296 and will act in a formal structure and offer advice to the Sparks City Council on art and cultural activities in

Sparks. The primary objective of the ACAC will be to provide a plan and guidance for all arts and culturally-related activities on public property or projects utilizing city resources. Other objectives may include: create mission statement; identify funding; develop plan; identify partners; develop temporary public art program; and seek out small manageable self-funded projects.

A motion was made by Council Member Bybee, seconded by Council Member Anderson, to approve the recommended reappointments and reorganization of the Sparks Arts and Culture Advisory Committee. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.3 Consideration, discussion and possible approval of the Mayor's recommendation of appointment to the Washoe County District Board of Health from the following pool of applicants, listed in alphabetical order: John Novak (FOR POSSIBLE ACTION) (Time: 3:26 p.m.)**

An agenda item from City Manager Steve Driscoll to confirm the appointment of John Novak to the Washoe County District Board of Health, for a 4-year term which expires December 31, 2022. The City of Sparks has one appointment to the Washoe County District Board of Health which protects and promotes public health and the environment. There is currently one vacancy for a term 01-14-2019 through 12-31-22.

A motion was made by Council Member Dahir, seconded by Council Member Lawson, to confirm the appointment of John Novak to the Washoe County District Board of Health, for a 4-year term which expires December 31, 2022. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.4 Consideration, discussion and possible approval of the Mayor's recommendation of appointment to the Enterprise Fund Advisory Committee (EFAC) from the following pool of applicants, listed in alphabetical order: Kraig Knutsen, Robert Sandoval and Kaylee Spinhirn. (FOR POSSIBLE ACTION) (Time: 3:27 p.m.)**

An agenda item from City Manager Steve Driscoll to confirm the reappointment of Kraig Knutsen to the Enterprise Fund Advisory Committee for a 4-year term to expire 12/31/22 as recommended by Mayor Smith. The City of Sparks has one vacancy to the EFAC for a commercial development industry member for a 4-year term. An announcement of the vacancies to the Enterprise Fund Advisory Committee was made at the City Council meetings held on November 13 and November 26, 2018.

The Enterprise Fund Advisory Committee reviews the operations, policies, procedures and financial status of the Development Services Enterprise Fund and can provide recommendations to the Sparks City Council with respect to proposed code amendments, fees for development services and impact fee rates associated with Impact Fee Service Area #1.

A motion was made by Council Member Lawson, seconded by Council Member Dahir, to confirm the reappointment of Kraig Knutsen to the Enterprise Fund Advisory Committee for a 4-year term to expire 12/31/22 as recommended by Mayor Smith. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.5 Consideration, discussion and possible approval of the Mayor's recommendation of two appointments to the Western Nevada Development District (WNDD) Committee from the following pool of applicants, listed in alphabetical order: Scott Benton; Jason Evanchak; Andrew Ngo and Art Sperber. (FOR POSSIBLE ACTION) (Time: 3:28 p.m.)**

An agenda item from City Manager Steve Driscoll to confirm the Mayor's appointments to the Western Nevada Development District Committee. Board members serve by appointment of the City Council. Two committee appointments are available to the Western Nevada Development District Committee, for 2-year terms that expire January 31, 2021. The Western Nevada Development District works with public and private entities to promote collaboration to address economic development issues throughout the region.

A motion was made by Council Member Lawson, seconded by Council Member Abbott, to confirm the Mayor's appointments to the Western Nevada Development District Committee, Jason Evanchak and Art Sperber. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.6 Consideration, discussion and possible approval of the Mayor's recommendation of two appointments to the Sparks Planning Commission from the following list of applicants, listed in alphabetical order: Scott Carey, Jonathan Crawford, Donald Kennedy, Andrew Ngo, John Novak, Shelley Read, Kaylee Spinhirn and William Wagner. (FOR POSSIBLE ACTION) (Time: 3:30 p.m.)**

An agenda item from City Manager Steve Driscoll to confirm the Mayor's recommendation of the reappointment of Mr. Scott Carey and Ms. Shelley Read to the Sparks Planning Commission. The City of Sparks Planning Commission has two vacancies due to the expiration of terms effective December 31, 2018.

A motion was made by Council Member Lawson, seconded by Council Member Abbott, to confirm the reappointment of Mr. Carey and Ms. Read to the Sparks Planning Commission through December 31, 2022. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.7 Discussion and possible approval of the 2018-2019 Nevada State Legislative Platform. (FOR POSSIBLE ACTION) (Time: 3:31 p.m.)**

An agenda item from City Manager Steve Driscoll and Senior Administrative Analyst Kathy Clewett, to approve the State Legislative Platform and Policies for the 2019 state legislative session. The Legislative Platform and Policies allows the City and its representatives to respond quickly in support of, or opposition to, issues that could directly impact the City.

Since 2006, the City of Sparks has utilized a legislative team in reporting to elected officials, along with monitoring and coordinating state legislative activities. Having an approved legislative platform for the 2019 Nevada Legislature will equip the City's legislative team with an important tool as we move forward in preparations for advocacy on City issues.



Mr. Driscoll provided a summary of the process and the internal rules, including who speaks on behalf of Council, who speaks to the lobbyist, who represents the City of Sparks during session, and personal conversations supporting Council decisions.

A motion was made by Council Member Dahir, seconded by Council Member Abbott, to approve the State Legislative Platform and Policies for the 2019 state legislative session. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.8 Consideration, discussion and possible approval of the city's membership in the National League of Cities for calendar year 2019 with a dues payment not to exceed \$8,050.48. (FOR POSSIBLE ACTION) (Time: 3:41 p.m.)**

An agenda item from City Manager Steve Driscoll to approve the 2019 membership dues to the National League of Cities. The City of Sparks had an annual membership with the National League of Cities (NLC) from 1988-1990, and 2002-2011. Members of the Council suggested re-joining NLC last year, and this staff report is to consider continuing payment of the 2019 membership dues. The City of Sparks had an annual membership with the National League of Cities (NLC) from 1988-1990, and 2002-2011. Members of the Council suggested re-joining NLC last year. The general fund will be impacted by \$8,050.48.

A motion was made by Council Member Bybee, seconded by Council Member Dahir, to approve payment of annual dues to the National League of Cities for calendar year 2019, in an amount not to exceed \$8,050.48. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.9 Consideration, discussion and possible acceptance of a grant (AC-5543) from the Nell J. Redfield Foundation in the amount of \$15,350.00 to the Sparks Parks & Recreation Department to support the Leisure Without Limits program for calendar year 2019. (FOR POSSIBLE ACTION) (Time: 3:43 p.m.)**

An agenda item from Parks and Recreation Director Tracy Domingues, presented by Recreation Manager Shauna Nelson, to request acceptance of a grant which will support the Leisure Without Limits program for people with disabilities in calendar year 2019. The City of Sparks Parks and Recreation Department continues to play a lead role in creating awareness and providing recreational program for people with disabilities in the Truckee Meadows. The Leisure Without Limits programs include weekly art classes and bowling as well as other seasonal events for people with disabilities including Special Olympics programs and holiday dances. This funding also supports the annual Mark Wellman Adventure Day at the marina. This event provides an opportunity for people to use adaptive equipment in order to rock climb, kayak, and cycle. There is no impact to the general fund.

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to accept a grant from the Nell J. Redfield Foundation in the amount of \$15,350.00 to continue Leisure Without Limits programming for calendar year 2019. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.10 Consideration, discussion, and possible approval of a contract (AC-5542) for the 2019 Preventative Maintenance Patch Project Bid No. 18/19-012, to Q&D Construction in the amount of \$279,605.00. (FOR POSSIBLE ACTION)**  
(Time: 3:46 p.m.)

An agenda item from Community Services Director John Martini for approval of a contract to Q&D Construction for the 2019 Preventative Maintenance Patch Project. The Preventative Maintenance Patch Project will permanently patch city owned streets that are on the schedule for the next preventative maintenance project. The patching work must be completed before any type of slurry seal application can be placed. The project advertised on November 7, 2018. The City of Sparks received four (4) qualified bids for this project. Q&D Construction submitted the low bid, on November 28, 2018, in the amount of \$279,605.00. The City of Sparks received four (4) qualified bids for this project, which were received November 28, 2018 at 1:45 p.m. and opened on November 28, 2018 at 2:00 p.m. The Engineers Estimate for the project was \$336,360.00. This project will be budgeted from the Road fund. There is no impact to the general fund.

A motion was made by Council Member Dahir, seconded by Council Member Lawson, to approve the 2019 Preventative Maintenance Patch Project contract to Q&D Construction in the amount of \$279,605.00. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.11 Consideration, discussion, and possible approval of an Interlocal Cooperative Agreement (ICA)(AC-5544) with the Regional Transportation Commission (RTC) of Washoe County for the Signal Timing 5-Phase 3 Project including reimbursement to the City of Sparks for up to \$25,000. (FOR POSSIBLE ACTION)**  
(Time: 3:47 p.m.)

An agenda item from Community Services Director John Martini, presented by Transportation Manager Amber Sosa, for approval of an interlocal cooperative agreement to allow the City of Sparks staff to assist the RTC in implementing new signal timing on a reimbursement basis. The City of Sparks will provide staff to assist the RTC in implementing new signal timing into the City of Sparks central traffic system. The interlocal cooperative agreement allows the RTC to reimburse the City of Sparks up to \$25,000 of the City's staff time. The funding for the project is 95% reimbursable from the Nevada Department of Transportation (NDOT) utilizing Congestion Mitigation Air Quality (CMAQ) funds. There is no impact to the general fund. The roads included in this project are McCarran Blvd from Greg St to Baring Blvd, Prater Way from Galletti Way to Pyramid Way, and Sparks Blvd and Vista Blvd in the area of the southeast connector.

A motion was made by Council Member Bybee, seconded by Council Member Anderson, to approve the interlocal cooperative agreement with the Regional Transportation Commission for the Signal Timing 5 – Phase 3 Project. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.12 Consideration, discussion and possible approval of an interlocal agreement (AC-5545) between the State of Nevada, on behalf of the Department of Transportation, the City of Sparks, and the Sparks Police Department, for the management and purchase of Tyler Technologies Brazos Crash Data System in the amount of \$64,577.00. (FOR POSSIBLE ACTION)**  
(Time: 3:51 p.m.)



An agenda item from Chief of Police Brian Allen, requesting approval of an interlocal agreement between the State of Nevada, on behalf of the Department of Transportation and the City of Sparks, on behalf of the Sparks Police Department.

The total project cost is \$64,577.00. This project is a ninety-five percent (95%) to five percent (5%) split. The City of Sparks will be responsible for funding the initial \$64,577.00. After the initial purchase the State of Nevada will reimburse the City of Sparks ninety-five percent (95%) of the total cost utilizing federal funding. After the reimbursement the State of Nevada will be responsible for \$61,348.00 and the City of Sparks will be responsible for \$3,229.00 which will impact the general fund.

The Sparks Police Department has been using a previous version of the Brazos Crash Data System for approximately four (4) years and those items are breaking at an alarming rate. Since the equipment has been failing, it has caused many issues for officers in the field and internally at the police department. The issues include late crash reporting to state and federal agencies and information on crash reports that have been transposed, altered or missing. The police department has purchased several new Brazos Crash Data Systems and the new devices are not experiencing any of the problems previously mentioned. The current program makes available for purchase equipment which officers can use while working to collect and upload crash data and write citations.

A motion was made by Council Member Abbott, seconded by Council Member Dahir, to approve interlocal agreement (AC-5545) between the State of Nevada, on behalf of the Department of Transportation, the City of Sparks, and the Sparks Police Department, for the management and purchase of Tyler Technologies Brazos Crash Data System in the amount of \$64,577.00. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.13 Consideration, discussion and possible approval to purchase Brazos Crash Data System from Tyler Technologies in the amount of \$64,577.00. (FOR POSSIBLE ACTION) (Time: 3:53 p.m.)**

An agenda item from Chief of Police Brian Allen, for approval of the purchase of Brazos Crash Data System from Tyler Technologies.

The total project cost is \$64,577.00. This project is a ninety-five percent (95%) to five percent (5%) split. The City of Sparks will be responsible for funding the initial \$64,577.00. After the initial purchase the State of Nevada will reimburse the City of Sparks ninety-five percent (95%) of the total cost utilizing federal funding. After the reimbursement the State of Nevada will be responsible for \$61,348.00 and the City of Sparks will be responsible for \$3,229.00, which will impact the general fund.

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to approve the purchase of Brazos Crash Data System equipment from Tyler Technologies in the amount of \$64,577.00. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**9.14 Consideration, discussion, and possible approval to provide paramedic level emergency medical service (EMS) on Engine 31 (Fire Station 3) in accordance**

**with the Paramedic Program implementation schedule adopted by the City Council on August 22, 2016. (FOR POSSIBLE ACTION) (Time: 3:50 p.m.)**

An agenda item from Fire Chief Chris Maples requesting approval to staff Engine 31, at station 3, with paramedics. The cost will be \$2,500 to the general fund. The costs associated with licensing Engine 31 are for consumable supplies and medications. The FY19 SFD budget has sufficient funds available to acquire these items.

Stations 4 and 5 (Ladder 41 and Engine 51) have been providing paramedic services since the paramedic program was initially approved by the Council on April 3, 2017. On April 23, 2018, the Council approved paramedic service for Station 2 (Engine 21). Paramedic service began at Station 2 on May 7; and, as of November 30, Engine 21 has been dispatched to 1,196 EMS calls. Of these 1,196 calls, Engine 21's paramedics had the opportunity to provide some level of EMS care on 815 calls. On 186 of these calls, paramedic interventions were initiated, including advanced airway management, cardiac monitoring, and the administration of medications. It is anticipated that staffing Station 3 with paramedics will result in an increased utilization of paramedic skills and improved patient outcomes in District 3, similar to what has been demonstrated at Stations 2, 4, and 5.

The implementation of paramedic level EMS at Sparks Fire ensures that our residents and visitors are receiving the highest level of pre-hospital care possible, consistent with that provided to the residents of Reno and the unincorporated areas of the County.

A motion was made by Council Member Dahir, seconded by Council Member Anderson, to approve implementing paramedic level emergency medical service on Engine 31. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

**10. Public Hearing and Action Items Unrelated to Planning and Zoning**

**10.1 Public Hearing, consideration, discussion and possible approval of the abandonment (AB-149) of a portion of public right-of-way abutting parcel 033-307-16 along 6th Street and C Street located at 248 6th Street as requested by RPS Enterprises. (FOR POSSIBLE ACTION) (Time: 2:41 p.m.)**

An agenda item from City Engineer Jon Ericson, presented by Community Services Director John Martini, requesting approval of the remainder of the right-of-way abandonment at 6<sup>th</sup> Street and C Street. Approving the request would provide additional area allowing for a larger developable lot. Staff finds that the public will not be materially injured by the proposed abandonments and recommends approval. The proposed abandonment area being approximately 1,693 square feet of land, more or less, of the right of ways of 6<sup>th</sup> Street and C Street. The general fund will not be impacted. Applicant Ron Schmitt provided comments and supports the abandonment.

Public Hearing was opened at 2:45 pm; There were no comments from the public.

A motion was made by Council Member Abbott, seconded by Council Member Dahir, to approve the abandonment of a portion of public right-of-way abutting parcel 033-307-16 along 6th Street and C Street located at 248 6th Street as requested by RPS Enterprises. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

## **11. Planning and Zoning Public Hearings and Action Items**

- 11.1 Consideration, discussion and possible approval of an amendment to the Stonebrook Final Design Standards and Regulations to move and reallocate the acreage designated for various residential, commercial and business park land use categories and modify associated development standards for an approximately 610-acre site in the NUD (New Urban District – Stonebrook) zoning district generally located south of La Posada Drive and east of Pyramid Way in Sparks, NV (PCN17-0053/PD17-0005) (FOR POSSIBLE ACTION).**  
(Time: 2:46 pm)

An agenda item from Development Services Director Karen Melby requesting approval of the amendment to the Stonebrook Design Standards and Regulations.

This is a request to amend the Stonebrook Design Standards and Regulations, the handbook for the Stonebrook planned development. The proposed changes include moving and reallocating the acreage designated for various residential, commercial, and business park land uses in the western portion of Stonebrook in conformance with the recently approved Comprehensive Plan Amendment. The proposed amendment also includes consolidation of two neighborhood parks into one larger community park, changes to the summary tables and the phasing section, and associated administrative changes. Parks and Recreation Director Tracy Domingues confirmed the size of the proposed park to be similar to Pah Rah Park.

The Planning Commission reviewed the Stonebrook Design Standards and Regulations on December 6, 2018 and recommended that the City Council approve the proposed amendments.

Public notice was given as required by the Sparks Municipal Code and Nevada Revised Statutes. The Planning Commission and City Council meetings function as the public hearings for this item. This request was noticed, at a minimum, to all property owners within the Stonebrook planned development and within 750 feet of Stonebrook for a total of 534 property owners' notices. Public notice was also published in the Reno Gazette Journal on November 21, 2018. There is no impact to the general fund.

Public Hearing was opened at 2:58 pm; There were no comments from the public.

A motion was made by Council Member Bybee, seconded by Council Member Dahir, to amend the Stonebrook Final Design Standards and Regulations to move and reallocate the acreage designated for various residential, commercial and business park land use categories and modify associated development standards for an approximately 610-acre site in the NUD (New Urban District – Stonebrook) zoning district generally located south of La Posada Drive and east of Pyramid Way in Sparks, Nevada, based on the information and findings set forth in the staff report. Council Members Abbott, Lawson, Anderson, Bybee, Dahir, YES. Passed unanimously.

## **12. Comments**

- 12.1 Comments from the Public** (Time: 3:56 p.m.)

Bill Wagner requested information on the lighting around Reed High School. Mayor Smith informed him a report would be provided soon. He also inquired about the Nevada League of Cities fees paid by the City.

An email was submitted for public comment from Annemarie Grant regarding the Sparks Police Department.

**12.2 Comments from City Council and City Manager** (Time: 3:58 p.m.)

City Manager Driscoll announced vacancies for the following boards and commissions: Airport Noise Advisory board, two (2) vacancies, must be residents of the City of Sparks. Applications can be submitted on the city website [www.cityofsparks.us](http://www.cityofsparks.us) or with the City Clerk's Office. Applications will be accepted until March 1, 2019 or until there are enough applicants to fill these vacancies.

Mr. Driscoll also announced the resignation of the City Clerk Teresa Gardner. He thanked her for her service to the City. Mayor and Council also thanked Mrs. Gardner for her service.

**13. Adjournment**

Council was adjourned at 4:03 p.m.

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RONALD E. SMITH, Mayor

ATTEST:

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Lisa Hunderman, Acting City Clerk

>>>JT